EVENT SCHEDULE

WEDNESDAY, MAY 27, 2020
6:30 p.m. – Dinner for Leads, 2nd Leads and out of town guests
Social time and briefing for set-up:
The Brickstreet Bistro, 1223 E. Grand Blanc Road, Grand Blanc, MI

THURSDAY, MAY 28, 2020
7:00 a.m.— Unload trucks
8:00 a.m. — Set-up begins in earnest (see general sequence below)
12:00 p.m. — Lunch for volunteers
4:00 p.m. — Set-up concluded (hopefully earlier and not later!)
4:30 p.m. — Prayer service
5:30 p.m. — Meeting with Leads and 2nd Leads in Clinic Waiting Area
6:30 p.m. — Volunteer Dinner and Orientation – MOM Volunteer Lounge Dort Event Center

Set-up sequence
- Empty trucks
- Lay PVC, air and water lines*
- Set-up sterilization area*
- Set-up Dental Supply
- Set-up dental chairs, doctor stools in a central area*
- Set-up chairs in various waiting areas*
- Hook-up water, electrical, water tanks, air compressor, vacuum pumps
- Put tables in place
- Set-up delivery units
- Test units
- Place dental chairs and doctor stools at each station
- Disinfect dental chairs and stools with Cavicide wipes**
- Set-up Clinic Departments with supplies**
- Pipe and drape**
- Signs throughout the clinic and outside**

*, **these tasks go on at the same time
FRIDAY, May 29, 2020
4:30 a.m. — Hospitality Volunteers dispensing snacks and beverages to patients
5:00 a.m. — Equipment powered up and Patient Registration Volunteers arrive
5:30 – 7:00 a.m. — Medical Triage, Dental Screening, Dental Triage, Radiography, Routing, Patient Ambassadors, Central Supply and Family Waiting Volunteers arrive (walk the patient line if you are able and greet the patients)
6:00 a.m. — Patient Registration opens
6:00 a.m. — Clinic officially opens
   Breakfast, lunch, and breaks available at various times throughout the day. Please stagger these times so the clinics are well staffed.
5:00 p.m. — Clinic closes (last patient will probably leave 5:15 – 5:30 p.m.)
5:30 p.m. — Meeting with Leads and 2nd Leads in Clinic Waiting Area
4:30 – 7:30 p.m. — Volunteer Dinner: MOM Volunteer Lounge Dort Event Center

SATURDAY, May 30, 2020
4:30 a.m. — Hospitality Volunteers dispensing snacks and beverages to patients
5:00 a.m. — Equipment powered up and Patient Registration volunteers arrive
5:30 a.m. — 7:00 am - Medical Triage, Dental Screening, Dental Triage, Radiography, Routing, Patient Ambassadors, Central Supply and Family Waiting Volunteers arrive (walk the patient line if you are able and greet the patients)
6:00 a.m. — Patient Registration opens
6:00 a.m. — Clinic officially opens
   Breakfast, lunch, and breaks available at various times throughout the day. Please stagger these times so the clinics are well staffed.
5:00 p.m. — Clinic closes (last patient will probably leave around 5:15 p.m.
6:00 p.m. — Volunteer Reception and Dinner with closing video show — Volunteer Lounge Dort Event Center

NOTE: we will probably start some of the tear-down when the clinic closes and some may come back and work on it for a bit after dinner.

SUNDAY, May 31, 2020
8:00 a.m. – Noon? — Tear-down and pack the trucks, vehicles.
12:00 p.m. — Final hugs, goodbyes, and thanks for a wonderful event!!